



# IBP Superior Qualification

## Professional Banker Examination Form

Please write clearly using BLACK ink in BLOCK letters

<b>PERSONAL DETAILS</b>	Full Name		Access/ Enrollment Number (if any)	
	Date of Birth DD / MM / YYYY	Father's Name		
	Residential Address		City	
	CNIC		Residence Phone	
	Mobile Phone	Fax	E-mail	
<b>Employment Details</b>	Job Title/Degree Enrolled	Organization/Institution		Work Phone
	Address Work/Institute		Work Phone	Fax
<b>FEE DETAILS</b>	Mode of Payment	CNIC #	Drawn On Bank	Amount
	<input type="checkbox"/> Deposit Slip			
<b>EXAMINATION DETAILS</b>	Town and City (Residence or Posting)		Preferred Examination Centre (please see the guidelines on reverse)	
	Modules Code	Module Name	Enrolling For	Year of Passing
	<b>Four Modules can be opted in one cycle from the below sequence</b>			Roll No. (When Passed)
	1101	Business Communication for Financial Services	<input type="checkbox"/>	
	1105	Introduction to Financial Systems and Banking Regulations	<input type="checkbox"/>	
	1106	Branch Banking	<input type="checkbox"/>	
	1201	Information Technology in Financial Services	<input type="checkbox"/>	
	1202	Lending: Products, Operations and Risk Management	<input type="checkbox"/>	
1203	Human Resources Management and Organizational Behaviour	<input type="checkbox"/>		
Applicant's Signature		Applicant's Name		Date
<small>I hereby accept that I have read and understood the guidelines mentioned in this form and the ISQ handbook.</small>				
<b>FOR OFFICIAL USE ONLY</b>	Access Number	Roll Number	Nearest District/Divisional Headquarter	
	E -			





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## Guidelines for ISQ Candidates

Please read carefully

### FILLING IN THE EXAM FORM

- Access number (previously Enrolment Number) is an identification which must be quoted in all correspondence with The Institute of Bankers Pakistan (IBP). The Institute cannot guarantee any prompt replies to letters from prospective examinees where the access number has not been mentioned. Applicants not enrolled with the Institute shall have to fill the Registration Form for issuance of an access number.
- Please provide complete current residence/work address to ensure safe delivery of admit cards, result sheets and other correspondence.
- Please make sure that your name and signature on the Examination Form corresponds with the respective fields of the Registration Form.
- Examination entries are governed by the rules and regulations of IBP.
- By signing overleaf, the candidate accepts and agrees to all the terms & conditions and policies & procedures of IBP, details of which can be found in the ISQ Handbook.

### EXAM CENTRE & ADMIT CARD

- Examination centres are not assigned until after all entries have been processed. However, examinations are usually held at all the provincial headquarters and at places where SBP has its offices.
- Change of centre is only allowed in case of change in residence, change in employment, transfer or deputation on official duties to another place. Such applicants are required to contact the IBP office at least 21 days prior to the commencement of the examination, with a recommendation by their employer or a gazetted officer.
- Admit cards are generally sent via e-mail a week before the commencement of examination. In case of non-receipt of admit card, candidates should contact the IBP Head office as soon as possible.
- Request for the issuance of duplicate admit cards may only be considered on receipt of the candidate's application, along with two attested recent colour photographs and a copy of CNIC.

### EXAMINATION DAY GUIDELINES

Please read carefully

- Candidates must bring their admit cards to every examination along with their original CNIC or some other form of government issued photo identity (e.g. passport) to prove the validity of their admit card. No candidate will be allowed to sit in the exam without presenting the admit card and a valid photo identity. Impersonation will result in expulsion from the entire examinations, cancellation of examination in all courses and debarment from appearing in the subsequent ten examinations.
- All candidates must be present in the examination centre at least one hour before the beginning of the examination. Candidates will not be allowed to enter the examination hall after 30 minutes of examination commencement. Once all candidates have been seated, no candidate shall be allowed to leave the examination hall without express permission from an invigilator.
- Candidates are not allowed to bring bags, charts, tables, books, papers or any other reference material to the examination hall.
- **NO MOBILE PHONES** will be allowed in the exam hall. There will be no exceptions to this rule. In the instance you are found with a mobile phone, your paper will be cancelled.
- Simple, silent and non-programmable calculators are allowed in those papers where required.
- Candidates shall **ONLY** use a blue or black pen for writing answers. All answers shall be written in English language only. Non-compliance of these instructions will mean cancellation of the paper for the offending candidate.
- Candidates must ensure that the booklet provided to them is of the same course in which they intend to appear.
- Candidates must not write their names, roll numbers or other particulars in any part of their exam booklet. Disclosure of identity in any manner is not allowed and is liable to penalty resulting in cancellation of the paper for the offending candidate.
- A candidate who commits any violation of the rules governing examinations, is liable to be disqualified from the particular examination, to immediate expulsion from the examination room.
- If any misconduct/UFM during examination is found, candidate information will be communicated to their employer (HR) as well as SBP.



**The Institute of Bankers Pakistan**, M.T. Khan Road, Karachi 74200, Pakistan | **UAN:** (021) 111-IBP-ISQ (021-111-427 -477)  
**Fax:** +92(21) 35683805 | **Email:** examination@ibp.org.pk | **Website:** www.ibp.org.pk | **Facebook:** IBPakistan  
**LinkedIn:** The Institute of Bankers Pakistan

